## RAPID ESTIMATOR HOME EDITION

## How To Import An Estimate From Email

- Open your email and right click on the attachment
- Select 'Save As' and use the following path to save the file to C:\Users\Public\HTAdvantageData\EstimateDocs
- Once you are in the 'EstimateDocs' folder, select 'Ok'
- From the 'Estimates' tab of our program, select 'Import'
- Choose to 'Browse' and follow the same path as above.
- Once you have chosen the 'EstimateDocs', click 'Ok'
- Choose the estimate to import and click 'Import'