

RAPID ESTIMATOR

HOME EDITION

Using Assemblies

An assembly is a pre-made group of cost book items that can be transferred at once to an estimate. The purpose of using an assembly is to speed up the process of adding cost items to an estimate. The assemblies are cost book specific. There are different assemblies available to select from per each cost book. The cost books are identified with three initials. Remodeling and Renovation (HTR), HouseBuilder (HTH), Kitchen and Bath (BTH) and Handyman (HND).

This tutorial will show you how to use an assembly in an estimate. If you need help with starting an estimate, please visit HardHatSoftware.com for the tutorial. You can also create your own assembly and use it in an estimate.

- Once you have an Estimate started and you have created a phase, you are now ready to enter an assembly. While in the 'Estimate' tab select the option for 'Insert Assembly'.
- A 'List of Assemblies' box will appear, Choose the category your assembly is going to relate to.
- Next, choose from the 'Assembly List' the job you are working on.
- In the 'Assembly Detail' box is a list of all items the program is assuming you will need to perform your job. You may uncheck any items you don't think you will need in your estimate. You can also wait until you transfer to your estimate and delete any of the items without effecting the assembly NOTE: Unchecking items before transferring will NOT alter the assembly permanently.
- Once you are satisfied select 'Transfer to Estimate'
- Select the phase that you want your assembly to be placed in and click 'Transfer To Estimate' once more.

For help on creating your own assembly please see tutorial on 'How to Create an Assembly'



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